RESPONSIBILITY AND QUALIFIED CONTRACTOR CRITERIA & SCORING WORKSHEET

Key:
5=Exceptional
4=Enhanced
3=Acceptable
2=Marginal
1=Unacceptable

	CRITERIA (Basic Considerations)	5	4	3	2	1
MANAGEMENT	A. General information about the contractor's company, its principals, and its history, including state and date of incorporation.					
	B. Trade categories and information regarding the State and local licenses and license numbers, where required by law, held by the applicant. The successful bidder will certify that all contractors, subcontractors, and employees who will be working on the project maintain current applicable licenses with the Michigan Bureau of Construction Codes and Fire Safety for all occupations and professions required to be licensed.					
	C. A list of current and/or completed projects within the past five (5) years, including dates, clients, approximate dollar value, and size; and a performance record relevant to each project. Bidder included warranty statement regarding labor, equipment and materials.					
	D. Evidence that the selected bidder has financial resources to start up and follow through on the project(s) and to respond to damages in case of default as shown by written verification of bonding capacity equal to not less than twenty-five percent (25%) of the total project cost. If requested, the bidder will provide a certified financial statement for the past two (2) years.					
	E. "A disclosure of litigation resulting in a judgment or decision against the company within the past five (5) years, including an explanation of each and how each was resolved." Disclosure of any violations of any state or federal laws, including OSHA violations, prevailing wage, worker's compensation or unemployment compensation laws, issued to or against the bidder within the past five (5) years.					
	F. Proof of certificates of insurance, confirming current worker's compensation coverage, public liability and property damage insurance according to the scope of the construction project and/or as required by law.					
	MANAGEMENT SUBTOTAL					
TECHNICAL/SAFETY	G. Evidence that the contractor and its employees are experienced and competent to perform the work on the project. Evidence of workers' experience with related projects, construction techniques, trade standards, building codes, project scheduling, project management, cost containment, and other experience relevant to this project. A list of individuals who will supervise the work, on-site, including their level of experience.					
	H. Assurance that the selected bidder will do all in its power to assure that all construction work for the project shall proceed in a timely manner and that the project will be completed as outlined in the contract, plans, and specifications.					
	I. Documentation that contractor has implemented a MIOSHA approved safety training program for employees used on the proposed job site, including evidence of a worker's compensation Experience Modification Rating ("EMR"). Preference will be given to contractors and subcontractors who exhibit an EMR of 1.1 or less.					
	J. Documentation of intent, and method, to comply with NC RESA policies state, and federal laws regarding a safe and drug-free workplace (alcohol, drugs, tobacco) for each employee that will be working on the job site.					
	TECHNICAL AND SAFETY SUBTOTAL					
	TOTAL					

ADDITIONAL CONSIDERATIONS	K. Substantially high bid or substantially low bid.	**YES**	**NO**
	L. Verification from the bidder that construction workers will not be misclassified, nor will independent contractors be used on site in violation of state and federal law.	**YES**	**NO**
	M. Documentation of a criminal record check for each employee working on the job site.	**YES**	**NO**
	N. Documentation that the bidder maintains, participates in, and contributes to a bona fide apprenticeship training program approved by the United States Department of Labor, Bureau of Apprenticeship and Training (BAT) if apprentices are used on the job site. Have or will implement a Michigan School-to-Registered Apprenticeship Program partnership with the school district or intermediate school district/secondary career-technical center.	**YES**	**NO**
	O. Have or will hire a significant percentage of qualified workers who reside in the school district and/or has as a process to determine and report economic impact of building project on local community. (i.e. utilize local sub-contractors; purchase supplies locally; local county residents are employed with company, etc.)	**YES**	**NO**
	P. Documentation of any unusual or extraordinary expertise, experiences, equipment, or capacity to complete the project.	**YES**	**NO**

NOTES: